



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**SNDT Arts and Commerce College
for Women, Pune**

- Name of the Head of the institution **Dr. Subhash Patil**
- Designation **Principal (Addl. Charge)**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02025431153**
- Mobile No: **9850434589**
- Registered e-mail **collegepune@sndt.ac.in**
- Alternate e-mail **sndtartspune@gmail.com**
- Address **Maharshi Karve Vidya Vihar, Karve
Road, Pune 411038**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411038**

2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Women**

- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **SNDT Women's University, Mumbai**
- Name of the IQAC Coordinator **Dr. Anjali Kadam**
- Phone No. **02025431153**
- Alternate phone No. **02025445751**
- Mobile **9403186439**
- IQAC e-mail address **iqacsndtpune@gmail.com**
- Alternate e-mail address **collegepune@sndt.ac.in**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

<https://sndtarts.ac.in/images/aqar-2021-2022/AQAR%202020-21.pdf>

**4.Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

https://sndtarts.ac.in/iqac/Doc/CWI/c1/1.1.2/Academic_Calendar_2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.00	2004	16/02/2004	15/02/2009
Cycle 1	B	2.76	2015	14/09/2015	13/09/2020
Cycle 3	B+	2.7	2021	05/10/2021	04/10/2026

6.Date of Establishment of IQAC

28/06/2006

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

**8.Whether composition of IQAC as per latest
NAAC guidelines**

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- In the academic year 2021-2022 teaching and learning were conducted online and offline (Blended mode).
- Use of Google meet for online teaching-learning by using official mail IDs provided by the SNDT Women's University.
- Online Induction - 'Diksharabh' programme was organized from 10th October 2021 to 16th October 2021 as per the UGC guidelines.
- As one of the recommendations by the NAAC peer team was to enhance research activities, the faculty members took initiatives in inculcating research culture among students. The students made a mark on the National level.
- NSS and NCC Units were active online and offline to create awareness about the Pandemic situation.
- IQAC organized a workshop in order to create awareness about NEP.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Strengthening of reporting system relating to feedback collected from the stakeholder and initiate action for improvement.	Institute has updated feedback form and has included the feedback from employer , alumni, students and Teachers. The Feedback reports are uploaded on the college website.
2. Organization of programmes for inclusion and situatedness for Socio-Cultural Economic Harmony.	Events reflecting cultural aspects of India were organized. Communal harmony week was organized on 23.11.2021. On this occasion, students performed folk songs. Social media, such as facebook and You-tube was used for conducting programmes by various departments. Through NGO named Seva Sahyog 14 students received scholarships of Rs. 105950/-
3. Activities for Conservation of Energy: Activities for creating awareness amongst the students for energy conservation and preservation of environment will be conducted at the College level.	These activities could not be conducted due to Covid-19 pandemic situation.
4. Introduction of Certificate Courses for students: the College will offer courses for developing Employability Skills, Life Skills, Language Skills, and Entrepreneurial Skills.	The college introduced four skills- based certificate courses viz. employability skills, soft skills, digital skills, and capacity building.
5. Involvement of Alumni in the curricular and co-curricular activities of the College be promoted.	In the Institute various program were organized by alumni such as Foundation Day, Yoga day, Exhibition, Musical Concerts through facebook live. BVA Alumni gave demonstration of Clay work and Carrier progression guidance.
6. MoUs and Collaboration with other colleges, institutions or	MoUs and Collaboration with other colleges, institutions and

NGO is in process will be signed.	NGO are in process.
7. Organize FDPs for the academic growth of faculty members.	The parent institution's TLC organized FDPs for the faculty members.
8. Diversifying the use of technology in Teaching, Learning and Evaluation for coping up with challenges of online teaching learning.	Teachers used various ICT tools effective teaching, learning and evaluation to meet the challenges of online teaching learning.
9. The College intends to initiate reforms in the mentoring system.	Reforms in the mentoring system is in process

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	22/12/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Subhash Patil
• Designation	Principal (Addl. Charge)
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	22/12/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	Nil
15.Multidisciplinary / interdisciplinary	
<p>A multidisciplinary approach has been embraced by our college long back. We have 11 programmes offered to the students in English as well as the vernacular medium Marathi.</p> <p>The students of Bachelor of Arts Programme choose the Core Course of Social Sciences and supplement it with Courses from languages. Students from all Programmes, learn Environmental Studies Course as a compulsory component. Students of Commerce faculty learn computerized accounting as a part of the Add on Course.</p>	

As a part of the curriculum, a series of Guest Lectures is organized every year on Women Issues covering health, legal security, women empowerment. The Visual Arts Department conducts a Calligraphy Workshop for students from disciplines of Geography. The Department of Marathi conducts workshops for students of the Music department on the literary aspects of the songs. Economics department, Commerce department and Psychology Department organize exhibition on Financial Literacy, entrepreneurship and on mental health awareness. The Department of Geography organizes Geo Fest for geographical awareness amongst the students. We have planned to introduce two courses of 2 credits each for all students. The modules are based on the concurrent essential awareness relating to financial literacy, digital security, environment conservation, mental health, yoga.

16.Academic bank of credits (ABC):

SNDT Arts and Commerce College for Women, Pune is a constituent college of the SNTD Women's University, Mumbai. In this regard the Academic Bank of Credits, the College is following the protocol and guidelines given by the University. The college has encouraged the students to create the Academic Bank of Credit ID. A few students of the college are facing the problem of creating the ABC ID due to the non-link of their mobile number to their Aadhar Card.

17.Skill development:

The institute implements a policy to run skill development programme for the overall development of the students. Our institution conducts workshops and lectures on English Communication skills, Soft skills, and Employability skills.

The Department of Commerce organises the Tally course as a Skill development programme in collaboration with Educational Soft skills providers such as Barclays . More such collaborations will be initiated during the next academic year. We also organise digital awareness program.

We being the women's college, we believe in Women Empowerment, and the students to be independent and self-reliant. The College will be organizing the workshops and lectures on Entrepreneurship.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Being a constituent college of SNDT Women's University, the College has introduced Indian Knowledge system into the curriculum. Unique programmes like B.A in Music and Bachelor of Visual Arts are offered.

For the adaption of Indian languages, the college has already offered a programme of Bachelor of Arts in Marathi and Hindi. Indian arts, music and culture are being encouraged by conducting different workshops, festivals, seminars, competitions and by celebrating traditional days. Simultaneously, efforts are taken to introduce literary content in oral and written form of languages. The College introduced Add-on and Certificate Courses under a course basket titled 'CHETANA' for holistic and multidisciplinary education on Indian culture and heritage.

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19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In tune with the mission of SNDT Women's University, the College is committed to provide varied courses to meet the socio-economic needs with human values and purposeful social responsibilities. The college uses student-centric teaching and learning methodology. The curriculum is outcome based. The curriculum delivery and assessment is planned to achieve the course objectives and outcomes. The focus is to measure students' outcome based performance.

College has following Programmes:

B.A.

B.Com.

BCA

BVA

B.Com. with Accountancy and Finance

In the college there are 304 courses under various faculties. Few courses have theory cum practical subjects for example Psychology, Geography, Music, Visual Arts . B.Com with Accountancy and Finance is a professional subject which provides internship to the students.

Under each course, course outcomes are given. The course outcomes state the significant learning that the learner has achieved at the end of each semester.

Under B.A. Programme seven specializations are offered . Under B.Com. programme two specializations are offered. The Programme outcomes (POs) stated are aligned with the graduate attributes.

The co-curricular and extracurricular activities are interconnected to the various courses. Programme specific outcomes are stated for each programme.

Interactive online and offline classes, one to one doubt clarifications, mentoring, remedial classes, use of IT tools like PowerPoint presentations and google classrooms, timely distribution of reading and supplementary material, guidance on how to prepare for examinations are some of the techniques to ensure outcome-based education. Other forms of support that students may need to reach their goals such as grievance cell and counselling services are also available.

The assessment for each course is done according to the CO and PSO as well. In the beginning of the year each teacher prepares course outline. The course outline contains teaching plan as well as internal assessment schedule. Internal assessment is connected to Course Outcome of a particular course. The assessment of outcomes is based on Bloom's taxonomy. While doing assessment the advanced learners, average and slow learners are considered equally.

20.Distance education/online education:

SNDT Arts and Commerce College for Women is preparing for future requirement of blended mode of teaching, learning and evaluation especially in the light of NEP 2020. The faculty members of the College are competent to use online platforms such as Google Meet for conducting classes. The University has allotted individual mail ids to the teaching faculty members. When the number of students is large, online events like Annual Social gathering are conducted through the College login.

All the teachers use Google Classrooms. The faculty members of the College participate in the workshops / FDPs to upgrade their ICT Skills. Faculty members effectively use ICT tools such as PPT, H4P, Padlet, etc. for teaching, learning and evaluation. Teachers are able to share E-books online. Teachers

have developed systems of conducting Laboratory Practicals (data collection as well as data assessment) online. Practical examinations of the departments of Psychology, Music and Visual Art are conducted online. The assessment is done using Testmoz and Google forms. Reading material (in English, Marathi and Hindi language) is shared online. The students submit assignments/projects online on google classrooms. Previous year question papers are available on the google classrooms for students to access.

Bharatratna Maharshi Karve Knowledge Resource Center of SNDT Women's University makes online databases (Proquest, Indiastat, etc.) and resources available for the students and staff members by providing user name and passwords. Thus, the College is preparing for the online education especially in the context of a hybrid model.

Extended Profile

1.Programme

1.1	304
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1396
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	262
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	385
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	28
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	28
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	23.03
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	56
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The college adheres to the SNDT Women's University prescribed	

curriculum and ensures effective curriculum delivery through online and offline mode.

1. Academic calendar for 2021-22 was prepared aligning to the SNDT Women's University calendar prior to the commencement of academic year.
2. Syllabi of all courses were available on the college website.
3. Online Induction program was carried out by the college as per UGC norms.
4. Teaching was carried out by use of various ICT tools and platforms through Google meet and Google classrooms. Classes were conducted according to the time-table to get effective curriculum delivery.
5. The students refer to various e-resources available through the campus library.
6. Google Classrooms were used as a platform for sharing study material, question banks and e-resources.
7. Teaching was enriched with seminars, workshops, special lectures. The Department of the Fine Arts, Social sciences gave maximum practical exposures to the students by providing hands on training. The students of BAF got opportunity of either internship in various firms or online certificate courses.
8. The college encouraged the faculty members to participate in various activities for acquiring necessary skills.
9. Through feedback system the college acquired online feedback from the stakeholders. Feedback analysis and action taken report was submitted to the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sndtarts.ac.in/images/agar-2021-2022/1.1.1%20Effective%20Curriculum%20Delivery%20II.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The learning process in education requires examination as its end result. The teachers make an effort while teaching and it is reflected through student's performance in examinations. It is noted that if periodic tests are given to the students examination anxiety is reduced and they start performing well. Through

continuous internal evaluation the students are aware of their strengths and weaknesses. This motivates the students to develop good study habits. The academic calendar of the academic year 2021-22 is available on the college website. The teachers referred to this calendar and designed a weekly teaching schedule. Week wise calendar was prepared which was displayed on the Google classrooms for the students. CIE-1, CIE-2 were conducted in the second and third week likewise four CIEs were taken. Internal tests and projects were assigned to the students. At the end of semester a common internal test was conducted by the college examination Committee. The nature of the project/assignment changes according to the need of the subject. Weekly submission of practical assignments was done in the form of CIE in the Drawing and Painting department. This gave them a chance to qualify for the final examination and also a chance to improve their performance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sndtarts.ac.in/igac/Doc/CWI/c1/1.1.2/Academic_Calendar_2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college integrates cross cutting issues through curriculum. In the SNDT University being the Women's University we have unique courses designed for women such as Status of Women in Changing India, Current Concern, History as heritage, Environment studies, etc. All these are compulsory courses in B.A, BVA and B.Com faculties. The syllabi of languages include human values and gender related topics. Syllabi of Social Sciences include environment sustainability, human values, women empowerment and Professional ethics. We also have enrichment courses on laws related to women, business ethics and professional values for Commerce, BAF and BCA students. In the academic year 2021-22 we celebrated Constitution day, Yoga day, Women's day. Activities relating to National integrity and unity were also conducted. The Department of Psychology runs an online counseling center for the students. The compulsory course 'Environment Studies' introduces its multidisciplinary nature and also emphasizes importance of renewable and non-renewable resources as well as the problems associated with the environment. While teaching the syllabi relevant topics related to human values, professional ethics, gender issues, environment and sustainability were discussed. The students were given up to date information related to these issues. In this way we strived to create awareness among our students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sndtarts.ac.in/feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2220

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

262

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our students have come from diverse socio-economic backgrounds having different levels of academic achievements, understanding and learning capabilities.

Academic performance of the students was assessed on the basis of marks obtained in the previous year's examination, internal examination, and observation of their participation in classroom teaching-learning.

For Advanced Learners:

1. Every year our college students are the rank holders in the University merit list.
2. Guidance was given for participation in the intercollegiate, University level research competitions.
3. Participation in G.K.Quiz, essay competition, fine arts competitions at the College and University level was encouraged.
4. They were motivated to participate in the Personality contest.
5. Participation in poster competitions, concerts was encouraged by the Fine Arts departments.
6. To develop leadership qualities, decision making, problem-solving abilities student-led co-curricular events such as Annual Social Gathering, World mental health day were organized.

For Slow Learners:

1. Practice sessions, question banks were given.
2. For the BCA programme, Bridge Courses in Mathematics and

Accountancy was conducted.

3. Personal counseling helped the students to improve their understanding of the subject.

4. Additional study material was given to improve their performance.

5. Discussion of previous years question papers and guidance for writing the question papers.

File Description	Documents
Link for additional Information	https://sndtarts.ac.in/images/aqar-2021-2022/2.2.1%20advanced%20and%20slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1396	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members use various teaching methods which are in tune with the attainment of learning outcomes of various courses taught in the College.

- **Experiential Learning:**

Laboratory practicals - To acquaint the students with facts through direct experiences the departments of Psychology, Geography, Computer Application and Fine Arts Departments conducted practicals.

Internships - in BAF programme provided exposure to the dynamic commercial world.

Study tours, painting demonstrations, workshops - BVA department.

Roles and role reversal tasks in Counseling Psychology

Online 'Stock market challenge' -Commerce Department

Films screening - English, Psychology Department

'Vachan Katta' - Department of Marathi.

- Participative Learning:

Reinforcement survey - of school children in Psychology.

Exhibitions - Economics and Geography departments.

'Manthan' - in Music department led to learning and application of the knowledge.

Supervised learning method - Hindi department - where the learning techniques were observed and guidance was provided for improvement.

Group, individual projects and presentations were undertaken by most of the departments.

Guest lectures and interviews of the experts -Useful in better understanding of the concepts and ideas.

- Problem solving:

Problem solving sessions - Statistics, Accounting, Mathematics, Taxation

Case studies and presentations related to the mental health problems by Department of Psychology .

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sndtarts.ac.in/images/aqar-2021-2022/2.3.1%20Student%20centric%20methods%20Final.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College encourages the teachers to make use of various ICT tools as well as to attend ICT workshops. The college has made available various facilities for the teachers and a well-equipped Computer laboratory for the students.

- Google classrooms - For sharing study material, additional information and for the internal evaluation.
- Commerce Department - YouTube links, YouTube channel, PPTs, open-source sites, database, e books, NPTEL, Swayam
- Languages Department - YouTube videos, links of the stories and articles, Edu flow, Hypersay, mind maps, IGNOU Gyan Darshan Channel lectures
- Department of Social Sciences - Mind maps, studio. YouTube channel, swayamprabha, one note, PPTs, Jam board, links of YouTube videos, articles, reports, Padlet
- Departments of Fine Arts - Pin Art Links, links of Facebook, YouTube videos, ePG Pathshala. Self-prepared audios, CDs and DVDs were provided by the Music department.
- Information about using online catalogue and oatabases wasgiven by the Knowledge Resource Centre. The link of the National Digital Library wasshared on the Google Classrooms.
- Evaluation - For online evaluation, Google Forms, Testmoz and H5P tools wereused. CIEs wereconducted in google classrooms. Online submission of assignments and projects by making use of ICT tools by the students.
- Sharing of question banks, previous year question papers and revision material on the Google Classrooms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sndtarts.ac.in/eresource.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

307

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has a formal mechanism to conduct internal examinations. During each semester for each course internal examinations are conducted in two parts.

Part A - Two online/ offline tests of 15 marks.

Part B - Two online/ offline projects/ assignments for 10 marks.

This system enables students to have a minimum of four opportunities to clear the internal assessment. Out of two tests of 15 marks and out of two assignments of 10 marks, the best score is considered.

In the first term of academic year 2021-22, online internal evaluation was done by the

teachers through google forms, Testmoz, Hypersay, etc. In the second term offline class tests as well as online tests were conducted.

Transparency in Internal Assessment:

After every internal test each teacher displayed marks in the classroom / Google classroom. Before submitting final marks to the University, marks obtained out of 25 were communicated to the students. In case of any discrepancy, it was immediately corrected by the course teacher.

Outcome:

The internal assessment mechanism being robust helped to achieve the objectives of the Continuous internal evaluations. The students were evaluated on various parameters and their learning and understanding of the course matter was evaluated from many angles.

File Description	Documents
Any additional information	View File
Link for additional information	https://sndtarts.ac.in/images/aqar-2021-2022/Internal%20Examination%20policy.docx.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances related to internal assessment are resolved by the College Grievance Committee. The issues raised by the students are related to absent remarks or incorrect entry of marks of internal examination on the SNDT Womens' University mark sheets of the students, spelling mistakes in names, subjects. Follow up is taken with the University authorities and corrections are made.

Transparency in the redressal of grievances:

Rules of examination and Students' Grievance Policy of the College are uploaded on the website. The complaints of the students relating to internal assessments are resolved without any delay. Any grievances regarding internal assessment, are solved formally in the meeting of the Grievance Committee within a stipulated period of time.

During the academic year 2021-22, internal examinations were conducted online and offline. For online tests instructions were given to the students regarding use of Google form and Testmoz. The performance of the students in the internal tests was shared with the students.

Efforts were taken by the teachers to reduce the grievances in internal examinations.

Due to internet problems or technical issues, some students faced problems in log in and test submission Therefore, the time allotted for the tests was extended by the concerned teachers.

File Description	Documents
Any additional information	View File
Link for additional information	https://sndtarts.ac.in/studentcorner/Students'%20grievance%20cell%20policy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College offers five degree programmes with 304 courses. We follow the curriculum of the SNDT Women's University as our college is the constituent College of the University. The Courses under each programme are designed to achieve Programme Outcomes and Program Specific Outcomes. Bloom's taxonomy is used as a guiding principle for formulating COs and LOs.

For the Commerce Programme, Accountancy and Mathematics courses intend the learners to understand the rules of recording the transactions, to analyze, evaluate the data. In the COs of Fine Arts, application and creativity aspects are important. For BCA courses and for the applied component in the Arts faculty, the COs are focused on the application, analysis aspect. The COs of Compulsory English course focus on development of communication skills. The focus of the foundation courses is on acquiring knowledge and understanding our culture.

Mechanism of Communication of COs and POs -

1. The POs, PSOs and COs are displayed on the college website

and are discussed in the Departmental meetings.

2. Google Classrooms are used for communication of Course Outcomes.
3. LOs are stated in the subject wise course outlines which are communicated to the students through Google Classrooms.
4. The teachers discuss expected Course Outcomes in the class.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sndtarts.ac.in/programs.html
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the level of attainment of POs, PSOs, COs direct and indirect methods are used.

Direct method - The formal examination system is used for assessment of COs. Two types of examinations are conducted in the College.

A. Internal assessment - 25% weightage

B. Semester End Examinations - 75% weightage

For internal evaluation written tests, projects, online tests and assignments, etc. are used. The Learning Outcomes for each course are given in the course outline. CIEs are used for assessment of LOs. Formative assessment done at the end of each semester is linked to COs. The annual average pass percentage is the quantitative yardstick of COs attainment. To measure PSOs, COs result analysis is done by each Department. Participation in curricular activities like field visits, fests, exhibitions, conferences help to develop a sense of cooperation, organizational skills which are a component of PO attainment.

Indirect method-

Feedback analysis - The feedback is collected from the stakeholders like students, parents, alumni and teachers. The students' feedback is taken on the teaching quality. It indicates gaps in COs and PSOs attainment, strengths and limitations of teaching learning quality. Feedback analysis is communicated to the principal, the teachers for the necessary action. Some students are placed in the industries and commercial organizations whereas some continue with higher education. These are important indicators of attainment of PSOs. Teachers find qualitative improvements amongst the students from entry point to exit point. Parents' feedback is indicative of positive change in their wards.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sndtarts.ac.in/images/aqar-2021-2022/2.6.2%20Manual.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

226

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.sndtarts.ac.in/igac/Doc/AQAR_Documents/2.6.3/2.6.3%20Annual%20Report%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sndtarts.ac.in/images/aqar-2021-2022/SSS%2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00.00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00.00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities were carried out to make the students aware of social values and civic responsibilities and to be an accountable citizen. These activities also help to develop

leadership qualities The NSS and the NCC units of the College organize extension programs in the nearby slums. The special residential one-week NSS camp could not be conducted due to Covid-19 pandemic situation.

NSS Students conducted an online survey under the Outreach program to create Covid-19 awareness among people. NSS department conducted 12 online and offline events.

The NCC unit organized cleanliness campaigns, rallies, and awareness programs during their Sunday Parades. NCC cadets performed skits on Covid-19 awareness for the public and conducted yoga and pranayama sessions for NCC cadets and their families.

As per order of 2 Mah. Girls BT, Pune cleanliness of Statue of freedom fighters at Sarasbag in Pune undertaken. NCC Cadets participated in an Online training program conducted by 2 Mah girls Bt. Pune, on Covid-19, so as to create awareness among society and the students. NCC Cadets also worked as volunteers at the vaccination center, Aundh.

File Description	Documents
Paste link for additional information	https://sndtarts.ac.in/images/aqar-2021-2022/NSS%20%20and%20NCC%20Report%202021-22.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1301

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 62942 sq.mt campus and 105 years heritage building of 3150 sq.mt.

College is Divyang-friendly.

College has 11 academic departments with LAN-enabled 26 Classrooms. One has wall-mounted LCD projector, movable projector,

portable sound system along with Sound systems with collar mike in five classrooms.

There are three audio-visual Seminar Halls with internet and one has smart board.

Laboratories:

- Psychology has apparatus, psychological tests and models of human sense organs.
- Geography has computer for GIS Software. Hand-held GPS, types of Maps, Indian Weather Reports, samples of rocks, tracing table, earth globes.
- Music has 300 LPs, 1000 cassettes, cassette player, sound system, recorder and various music instruments.
- Drawing and Painting has drawing boards, easels, drawing stands, focus lights, still life table, steps-table, drapery, crockery, donkey-tables, POP statues and collection of demonstrations by artists.
- Computer: There are LAN-enabled two computer laboratories with internet connections, printers, scanner, licensed software and battery back-up.
- Being the constituent college of SNDT Women's University, Pune branch of Knowledge Resource Centre provides library facilities. It uses SLIM software. It has two reading halls and Carrel for teaching staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sndtarts.ac.in/images/agar-2021-2022/4.1.1%20Additional%20Information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities, sports, games, gymnasium catering to the diverse needs of the students. The College keeps augmenting these facilities to cope up with the increasing demand for sports activities.

Facilities for Cultural Activities:

College has Open stage and two Seminar Halls for cultural events,

Prize-distribution ceremony. Exhibitions are organized in the Visitors' shed in campus. Auditoriums in campus are used to organize events as per requirement. Drawing and Painting Department provides facilities for various competitions. Open Stage is used for celebration of Yoga Day.

Facilities for Sports Activities:

The College provides several facilities for different kinds of sports and indoor and outdoor games. The College has two sports grounds with length 28 meter and width 15 meter another with area of 2915 sq. mtr. There is artificial climbing wall. The College provides equipment and ground facilities for the athletic meet where students are given training for the participation at Intercollegiate, Zonal, University, State and National level. As an indoor game, badminton court and a coach is outsourced by the college.

Gymnasium:

There is gymnasium with 185 sq. mtr built-up area. It is multi-station gym with various equipment. Gymnasium has separate changing room and washroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sndtarts.ac.in/images/agar-2021-2022/4.1.2%20Additional%20Information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sndtarts.ac.in/igac/pages/4.1.3.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.3

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bharatratna Maharshi Karve Knowledge Resource Centre, Pune Branch started using SLIM Software; Version: 3.5.033040, multiuser, multi-tasking automated Integrated Library Management System from the academic year 2011 which maintains a record of issuance, return, and renewal of books. It works either on a single machine or in a client-server multi-platform environment. It is based on lending rules, defined by the University which cover detailed information of the member, registration card, barcode id, user-specified code, loans and reservations data retrieval by borrower identification. SLIM serials control system helps to achieve effective utilization of periodicals budget. Books are searched for the accession number. Books are further searched for with the help of advanced search filters such as the title of the books, authors,

publishers, year of publication, related field, language, and accession date, etc. The accession number is given to the staff at the issuing counter to get the book issued. At the time of issuing, an entry of the books is done with the account of the member. The admin of the SLIM Software can easily get the usage report. KRC is maintained by adding new books and renewing subscriptions of journals and databases.

Link of Online Catalogue:<http://172.17.55.20/w27/>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://172.17.55.20/w27/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

21.29

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College updates and purchases IT facilities and the latest technology in computing. College upgrades hardware, software and allied IT facilities. College provides two computer laboratories with leased line internet connections and BSNL Broadband internet connections along with two printers, and one scanner. One laboratory has a battery backup.

Three BSNL100 MBPS Fiber line internet of BSNLwith Wi-Fi were purchased in the year 2021-22.The College uses25 MBPS leased line of Joister Infoserve Pvt. Ltd provided by the SNTD Women's University in the year 2021-22.

Five LCD projectors; two of those were purchased in the year 2018-19. There are 4 wall-mounted in three Seminar Halls and one classroom comprising internet connectivity and sound systems. There is one movable LCD Projector and Interactive Smart Board with speakers in the classroom and Seminar Hall in 2018-19. Room no. 14 was upgradedas an ICT-enabled Seminar Hall No.3 with Projector and sound system.

All classrooms and laboratories are LAN-enabled. The college website is regularly updated. College purchased English Language Laboratory software which is installed in five computers in the year 2017-18. GIS software for the Department of Geography was purchased in the year 2019-20.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sndtarts.ac.in/images/aqar-2021-2022/4.3.1%20Additional%20Information.pdf

4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.73

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of classrooms and laboratories is done by application to Principal. After inspection, work order is finalised in consultation with Accounts Section. After completion report, Principal and Purchase committee sanction payment.

For major expenses university approval is needed.

AMCs by respective suppliers are renewed every year. Classrooms and laboratories are regularly cleaned and maintained by repairing as and when required. Dead stock registers are updated annually. Antivirus software is updated and renewed when required.

Students, after getting membership of Knowledge Resource Centre are issued four books for week. KRC uses SLIM as Integrated Library Management System and OPAC. Students are provided with computers, internet, reading halls, Audio-visual and Braille material for Divyang, Login-id and password to use databases. SLIM software is maintained through AMC. KRC is maintained by cleaning, fumigating and torn book-binding.

As per time slots, students use Sports grounds and Gymnasium for practising, organizing tournaments and Adventure Camp. Sports and Gymnasium equipment are maintained and repaired when required. Being Constituent College of SNDT Women's University, Mumbai; infrastructural facilities: Sports grounds, Gymnasium and Hostel in Pune Campus are maintained by division of Estate and Engineering Department, SNDT Women's University.

Hostel, on-call doctors, twenty-four hours security is provided to students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sndtarts.ac.in/footer/Doc/downloads/College%20Policies/Procedures_and_policies_for_maintaining_and_utilizing_physical_academic_and_support_facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

240

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

14

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://sndtarts.ac.in/images/agar-2021-2022/Employability%20Skills.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students, being the main stakeholders, play a vital role in an educational institution. College promotes inclusive practices for better stakeholder relationships. The students are involved in administrative, co- curricular and extracurricular activities.

Representation in Administration: The General Secretary of the College is nominated as the member of IQAC and Student Grievance Cell for one year. She attends meetings, participates in discussions and also represents the College in the Students' Council of the University.

Representation in Co-Curricular Activities: Students organize, participate and work as volunteers in Intercollegiate Student-Led Research Paper Competition and departmental activities. These appointments are event specific.

Representation in Extra-Curricular Activities: Representatives of all classes and nominated members form the students' Council. In the council, representation of NCC, NSS, Cultural, and Sports is made by one student of each cell and the Principal nominates one student representative and one as a Reserved Category representative. The Representatives are appointed as per the rules of Government of Maharashtra issued from time to time. These Class Representatives put forth the requirements of class, discuss problems and issues of the students, and give suggestions for the overall improvement.

The objective of the Students' Council is to engage students in learning and practicing democracy and leadership. It gives the opportunity to develop personality, leadership skills, team building, communication skill and event management ability through experiential learning. It provides the platform to share students' ideas, interests and concerns particularly about them and about the educational system in general.

File Description	Documents
Paste link for additional information	http://sndtarts.ac.in/images/agar-2021-2022/ 5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

336

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of the College is registered on 28/10/2014 under Charitable Trust with registration number F-45554/Pune. The Executive Committee of the Alumni Association comprises the President, the Treasurer, the Secretary, and elected office bearers. As per the resolution, the tenure of the Committee is of five years (from 2018-23). 98 alumni have registered for alumni association of the College till December 2021. During COVID 19 Pandemic the Alumni Association had online meetings.

The alumni contribute to our institution by sharing their valuable inputs to the present students. They visit the dept. as either a resource person or conduct a workshop. Some students have started their own business or joined some companies, they share their experiences with the students and guide the students. They also participate in the exhibition cum sale, in which they exhibit and sell their products. The alumni of Music department always participate in the musical programmes conducted on the occasions of Karve Jayanti and Thackersey Day.

File Description	Documents
Paste link for additional information	http://sndtarts.ac.in/images/aqar-2021-2022/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The SNDT Arts and Commerce College for Women, Pune is the first Women's College in South-East Asia established one hundred and six years back with the vision of women empowerment by Maharshi Dr. Dhondo Keshav Karve. The College functions as a constituent college of the SNDT Women's University, Mumbai.

Vision of the College - An Enlightened Woman is a Source of Infinite Strength.

Every routine and policy decision in the College is focused on enriching and enabling the students. The College offers a fine blend of academic programmes to women students ranging from fine arts to technology. Most of the external professional and industry experts nominated on the College Development Committee, ICC, and IQAC of the College are women. The coordination of the internal committees in the College is done by women.

The syllabuses offered contain topics of gender equality and women empowerment. Participation of the students in inter-collegiate and inter-university academic, extra-curricular and co-curricular competitions is encouraged to sharpen their skills and abilities. Socially relevant research projects are undertaken in order to develop socially responsible citizens. The College has very active NSS and NCC units. An Enrichment Lecture Series is conducted for

acquainting students with gender equality issues.

File Description	Documents
Paste link for additional information	http://sndtarts.ac.in/Vision_Mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows a Committee form of organisation and has involved three important stakeholders in the decision making process, namely, teachers, administrative staff, and students. All the stakeholders have representation in various committees; and, has a decentralised decision making mechanism. The meetings of various Statutory and Non-Statutory Committees are convened as per the pre-decided schedules. The Committees decisions are implemented without any administrative delays. The Committees take review of policies and procedures implemented for improvisations to be done. All the permanent teachers are nominated as the members of these Committees for a fixed tenure of, not less than 2 years, so as to give them due exposure and duration to take decisions in the area of administration allotted. Meetings of Admission Committee and Examination.

Committees are regularly conveyed for assuring the functioning of the College. The College has duly constituted an Internal Complaint Committee and functional Anti Ragging Cell. The meetings of the Student Council are frequently convened for taking decisions about the cultural, co-curricular and extra-curricular activities. The College also has registered Alumni and PTA; the meetings of both these associations are organized for getting their feedback and suggestions regarding academic inputs to be supplemented with a view to enriching the teaching-learning

File Description	Documents
Paste link for additional information	http://sndtarts.ac.in/NAAC/IOACInitiatives/Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the College followed a practice of preparing strategic plan. The plan so prepared used to have a triple-layer approach: short term, medium term and long term.

In the year 2018-19, the College collected a systematic feedback of all the stakeholders for identifying the gaps between the prevalent and perceived curricular and infrastructural facilities offered by the College. On the basis of the analysis of feedback so collected, the College prepared Perspective Plan (2019-23).

In this perspective plan, the College focuses on delivery of rigorous quality education; and also aims at getting the academic and administrative standards assured by conducting the academic and administrative audit regularly.

The plans are deployed by the College through various statutory, academic and administrative committees. The plans relating to infrastructure development and equipment augmentation are implemented after getting administrative and financial approvals from the University. The plans are reviewed by the IQAC every month in its internal meetings. The monthly reviews along with the action taken report are put in the quarterly IQAC meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://sndtarts.ac.in/naac/Annual_Report/Perspective%20Plan%2019-23.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has statutory organizational structure designed as per the norms of the Government and the University. The Institutional Head is the Principal with IQAC Coordinator in Senior College. All the faculties are headed by the Heads of Departments. The administrative activities in the College Office are managed by the

Senior Clerks and Principal collectively. The College has post of Hawaldar who is in-charge of the class IV support staff.

The College has separate committees to look after the major student-related activities. The admissions, examinations, as well as cultural activities of the College are effectively implemented and monitored by these committees. The Purchase Committee, Budget Committee, College Development Committee, and the I.Q.A.C. effectively monitor the functioning of the College

File Description	Documents
Paste link for additional information	https://sndt.ac.in/index.php/establishment-section/teaching-unit
Link to Organogram of the Institution webpage	http://sndtarts.ac.in/images/aqar-2021-2022/Organisation-and-Organogram%202021-22%20PDF.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has statutory and non-statutory welfare schemes designed from time to time. This scheme is beneficial for teaching and as well as non-teaching staff. Some of the schemes are as follows:

1. Every permanent staff member contributes to the GPF and DCPS scheme of the Government.
2. Every non-teaching staff member is eligible to get the festival advance.
3. Every staff member can avail himself or herself of the travel to the home-town facility every four years.
4. All the staff members can avail the facility of the medical reimbursement facility for themselves and their dependents as per the Government Rules.
5. The staff members of the College can be the members of the Co-operative Credit Society of the SNDT Women's University. They can avail themselves of the facility of getting loans from society.
6. The uniforms are provided to the permanent Class IV employees every two years. They are also given a washing allowance.
7. The children of disabled or dead employees on duty get employment on compassionate grounds.
8. Every permanent staff member contributes to the PF schemes of the Government.
9. The health check-up camp was organized for all staff members.
10. The students of the College are given bonafide certificates for Bus Passes and other governmental documentation purposes.
11. Every student is covered for accidents, death, and hospitalization under the insurance scheme. In the current year,
12. All support staff members were given the festival advance and uniform allowance.

File Description	Documents
Paste link for additional information	http://sndtarts.ac.in/student.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the policy of an annual performance appraisal mechanism for the teaching and the non-teaching staff. The duly filled-in annual confidential reports of the teaching and on-teaching staff are regularly submitted to the University after proper review by the reporting and reviewing Officers. For facilitating the task of reporting or reviewing officers, the College has designed two separate forms for teaching and non-teaching staff for reporting the details of their annual performance. Every faculty member can avail copy of his / her duly filled-in confidential report by the month of June.

Based on the Academic Performance Indicators, an assessment of the teaching staff is done by the Head of the Departments and I.Q.A.C. Coordinator every year; and the API forms of the teachers are submitted to the API Scrutiny Committee of the SNDT Women's University for the promotions under Career Advancement Scheme (CAS).

The performance of the teaching faculty members and administrative office is also appraised based on the report of the online feedback given by the students every year. The College collects feedback from the students during the months of January and February. The feedback is shared with teachers by the Principal, for specific improvement in performance.

File Description	Documents
Paste link for additional information	https://sndt.ac.in/pdf/downloads/university-faculty/2018/revised-api-pro-forma-as-per-new-ugc-regulation-4th-amendment-dated-11-july-2016.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being the Constituent College of the SNDT Women's University, Mumbai, the internal and external financial audits of the College are conducted by auditors appointed by University.

Mechanism for Internal and External Audit:

Internal & External auditors are appointed by the SNDT Women's University, Mumbai. The internal audit is conducted as per the procedure prescribed by the internal auditors. The external audit takes place as per the schedule given by the Statutory Auditors to the SNDT Women's University. The external auditors check following records:

- 1) Income & expenditure
- 2) Banking transactions
- 3) Fees collection
- 4) Salary registers,

The bills and vouchers of the revenue expenditure are checked. After the external auditors sign the financial statements of the College.

The audit of funds received from the Department of Student Development for NSS is done by SNDT Women's University.

The college conducts financial audits regularly. The college has a three-tier financial audit system. 1. Internal Audit

2. External Audit

3. Government Audit

Mechanism for settling audit objections: The point of settling major audit objections does not arise because the accounts of the College are maintained following standard accounting code. However, minor audit objections raised by internal auditors are settled after discussion and review at College level. As far as audit objections of statutory auditors are concerned, the objections requiring policy decisions to be done for settlement are referred to the Finance and Accounts Section of the SNT Women's University for getting appropriate guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of Funds Mobilization: 1. Salary grants from Government of Maharashtra. 2. Development grants and financial assistance for different schemes from UGC Financial assistance under SC/ST/OBC scholarships from the government 4. Financial assistance for NSS and NCC programmes 5. Fees collected from students Utilization of Funds: Being the constituent college of SNT Women's University,

the authority of University ensures effective and efficient utilization of funds and has set up proper sanctioning and auditing systems. The proper utilization of funds received by the college is assured by the Statutory Auditors of University. Financial assistance received under UGC schemes is utilized as per guidelines of UGC; the utilization certificates are submitted & NOCs are obtained from UGC. The grants of research projects are utilized as per guidelines and utilizations are submitted to respective agencies. The College share of fees received from non-grant courses are used for salary payments of teaching faculty and administrative staff. Separate accounts are maintained for non-grant and grant-in programmes. Funds are utilized for organizing conferences, workshops, Guest Lectures & seminars and for acquiring equipment in laboratories after administrative & financial approvals from University. Physical and academic facilities for Divyang and other students are augmented after obtaining appropriate approvals.

The accounts of the College are maintained in centralized accounting system of the SNDT Women's University using UniSuite software. Funds received for NSS, NCC Units are utilized as per guidelines. For optimum utilization of funds, the College follows Budgeting, Approval, Utilization, Accounting, and Audit cycle for all the funds received.

File Description	Documents
Paste link for additional information	https://www.sndt.ac.in/pdf/downloads/fao-section/budget-estimate-coding-structure.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The functional Internal Quality Assurance Cell (IQAC) of the College is a vital organ of the academic and administrative activities of the College. It is instrumental in institutionalizing quality assurance strategies and processes. To improve the academic and administrative performance of the institution, the College has reframed policies and practices considering the COVID-19 Pandemic challenges.

In the year 2021-22, the IQAC focused on a blended mode for teaching- learning-evaluation

The admission procedure was reframed to face many constraints in the admission process due to the lockdown. To increase the number of admissions, orientation sessions for Junior College students were organized. The faculty and students participated in the programme SNT4U. The policy for submission and verification of documents for finalization of admissions was reframed to ease the procedure for online admissions.

Special efforts were taken to gain scholarships from Seva Sahayog Trust for needy students.

Considering the challenges of the COVID-19 Pandemic, the College reframed the teaching, learning, and evaluation policy. The online academic activities for the academic year 2021-22 were conducted primarily through Google classrooms and Google Meet online sessions. The internal assessments and University level FY examinations were conducted through Testmoz for the first semester.

File Description	Documents
Paste link for additional information	http://sntarts.ac.in/images/annual-report/Annual%20Report%202021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College aims at making education student-centric. The IQAC of the College reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes of the College at periodic intervals. The analysis of the effectiveness of teaching-learning is made through the students' feedback mechanism. The collection and analysis of feedback from the students on regular basis helps the College not only in evaluating the teacher performance for career advancement but also in developing a strategy for teacher-quality up-gradation and improvement.. The feedback about teacher quality is collected for five parameters, namely, communication, regularity, syllabus completion, input beyond the syllabus, and availability to the

students.

In addition to the feedback, every year the results of the semester examinations are analyzed and on the basis of this analysis, proper majors are taken by the teachers for improving student performance.

. The IQAC refines internal evaluation and CIE policy every year. The policy is communicated to the students at the commencement of the academic year through the website and Google Classroom.

Teachers regularly post study material and CIEs in the Google classroom. The links to National Digital Library, SWAYAM, and another library as well as learning resources are shared through these classrooms.

File Description	Documents
Paste link for additional information	http://sndtarts.ac.in/eresource.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://sndtarts.ac.in/images/annual-report/Annual%20Report%202021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is perceptive towards gender equity, gendersensitization through various curricular and extra-curricular activities. In this regard, various syllabi of courses from the foundation papers try to create awareness on such burning issues. The study focuses directly on the 'Status of women in a changing India'. Reading club and ICC Committee arenge programme related subject.

CCTV Surveillance: The College has CCTV cameras fixed at various locations.

Security Staff: There is 24 hours security in the College Campus.

The Counselling Cell of the College, under the guidance of the Head of the Department of Psychology addresses the problems related to psychological, emotional, social, and family issues and examination anxiety etc.

Staff and Teacher: Non-teaching staff helps to create healthy relations among students and provide guidance regarding admission process, scholarships, etc. Teachers provide career and personal mentoring to students to perform better in academics making career choices. As majority of the students are from low socio-economic strata, special attention is given to students' progression and overcome the problem of drop-outs. Parents meet is organized as and when required in groups as well as one-to-one basis. In case of major issues, staff and teachers refer the student to the counselling cell.

File Description	Documents
Annual gender sensitization action plan	https://sndtarts.ac.in/images/aqar-2021-2022/Gender%20Sencitization%20Action%20Plan%202021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sndtarts.ac.in/images/aqar-2021-2022/7.1.1%202021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The college has a solid waste management system. On the Premises and in the classrooms, separate bins are kept for the Collection of solid waste. College sells the waste papers to the vendor who makes the paper pulp. The vendor provides the certificate mentioning the recycling system of the purchased stuff from the college. In the office, maximum utilization of paper is taken care of by recycling or by reusing both sides of the paper. The tube lights and LED lights that are not working are separated at the college level and then handed over to the Pune Municipal Corporation for disposal. The Hostel Mess segregates the wet and dry food waste in different bins and hands over it to the Pune Municipal Corporation. For solid waste disposal like books, the library keeps those books for sale, free of cost in an activity conducted by the Library as Pickup Me.

Liquid Waste Management

Taps, drainage, and water pipelines are maintained regularly. The waste water is properly released in the drainage system and not released in the open area. The campus has a good underground drainage system and is connected to the main drainage system of the Pune Municipal Corporation. The drainage pipelines and the wastewater pipelines are regularly monitored by the administrative staff of the college and if they find any leakage, they inform the higher authorities to take action.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sndtarts.ac.in/images/agar-2021-2022/7.1.3_Geo%20tagged%20photographs%20of%20the%20facilities.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	D. Any 1 of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The makers of the constitution especially accentuate tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic diversities. Making this a primary key of the institution, College fully insists on providing a peaceful and inclusive environment to the students as well as its employees. In every academic year, students from other states are admitted to the college. It helps to encourage the local students to get acquainted with the culture, and thoughts of other states. Students of other states also learn the environment and local culture of the home institution. In our college, education is provided to first-generation learners. This initiative was taken to maintain socio-economic tolerance and harmony. The College has diversity in the age groups of the students as well. Most of the students are from the 18 to 25 years age group. College helps these married students shape their careers as per their choice. We have celebrated the 106th year as a foundation day. The topics related to Social, Cultural, and Linguistics are incorporated in the syllabi of Music, Visual Arts, and Languages viz. Marathi, Hindi, and English. The Department of Visual Arts offers a dissertation for last year's degree students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Freedom, equality, brotherhood, justice, national unity and solidarity, secularism, socialism, democracy; these are the basic rights given to the Indian citizen by the Indian Constitution. Along with these rights, the Indian Constitution includes eleven duties of Indian citizens. Smt. Nathibai Damodar Thackersey Women's University is committed to creating a society that is cultured, distinguished as well as equitable, united and equitable in a just and equitable way through the reformist vision of the establishment. Students have to know the nature of Indian Constitution; its purpose is to ensure that its objectives are displayed in the college. NCC and NSS Both these departments work to maintain national unity, equality and various services related to their various programs; Contests like essay, poster making are

organized to raise awareness of voter rights and duties. The atmosphere of the college is comfortable enough for every one of different castes, religions, economic levels as well as orphans, students with disabilities, professors and non-teaching staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Birth Anniversary of Maharshi Dhondo Keshav Karve is celebrated with enthusiasm in the college on April 18th. On this occasion college organized a get-together of Alumni. At this time the

students of the music department present the singing program. The donation of the generous Sir Vitthaldas Thakarsi has been instrumental in the foundation of the University. A program is organized in the college on 12 August to commemorate them. The college professor interacts with the students on the importance and contribution of Sir Vitthaldas Thackersey. July 5th is considered to be the Founding day of the university. This day is celebrated with enthusiasm in college. At this time the music department organizes various events.

On the occasion of 'Teacher's Day' an interactive program for students and teachers is organized on this day in the college. MAtrubhasha Diwas, Marathi Language Day and Hindi Language Day, Vachan Prerna Diwas - these days are celebrated with a reading club, cultural events or lectures. World Yoga Day, 'World Mental Health Day', Women's Day these are international days celebrate in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I: Collaborative environment across diverse disciplines

Many subjects are taught at specialized level in the college. Students try to study the detail subjects in each section. To go beyond the frame of your subject and understand the scope of that subject, to understand the various viewpoints related to it is necessary for holistic education. Various departments are functioning in the college. Such exchange is always attempted between them. This is possible due to interaction between different departments. The experience that students get when they go to another department environment and participate in a subject is important in terms of holistic education. Therefore, efforts are

made to increase the exchange between various departments.

Best Practice - II: Student Research Cell

To promote the research at the Graduation level college has constituted the Research Cell and all the research-related activities are implemented by this cell. The research cell conveys information-related research activity in home institutions as well as outside institutions. The college organizes student-led conferences for discussion and deliberation on topics of research of the students. In these conferences, all activities are led and undertaken by the students only. The College signed the MOUs to strengthen the Students research.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SNDT Women's University is an independent women's university striving for women's education. Maharishi Karve had the following objectives for imparting formal education to women: To make responsible women, To be aware of family and social duties and to increase the age limit of marriage for girls to provide them with an opportunity for education. SNDT Arts and Commerce College for Women has Committed the following objectives for women education: To create motivation for learning among students, To provide access to education at any stage to women excluded from the education stream, To provide healthy educational environment for students in the institute, To help students to become self-reliant, responsible personalities to value based education, To develop inherent abilities, talents of students, To enable the student to face various challenges in diverse social and cultural environment (family, various social institutions etc.), To inculcate interest in higher education and research among female students. The College is committed to achieve the above objectives. The foundation course 'Status of Women in Changing India' is taught exclusively at SNDT College of Arts and Commerce for Women. We have a separate battalion of NCC in Pune. Parents from many areas around Pune city send their children with confidence as it is an independent women's college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. College will organize skill based training for the students.
2. The admission process will be simplified
3. Remedial Coaching will be provided to improve the performance of the students.
4. The college will organize ethic awareness programme for the students and staff members.
5. College will conduct Green Audit, Environment Audit and Energy Audit.
6. College will introduce Add on Courses which are developed under CHETANA and will be sanctioned at Academic Council.
7. Employers feedback will be strengthened. Feedback be collected from the stakeholder and initiate action for improvement.